

**SECRET**

29 March 1971

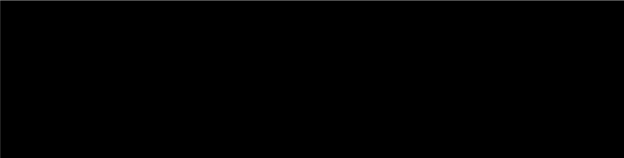
MEMORANDUM FOR: CIA Records Administration Officer

SUBJECT : Amendment to Records Control Schedule 50-69/18

I recommend that Item 57a, Voucher Files, of Office of Communications Records Control Schedule 50-69/18 be approved. It is reduced from 56 years to 30 years to be in line with the records sent to the Records Center by the Office of Finance and in line with CI's requirement.

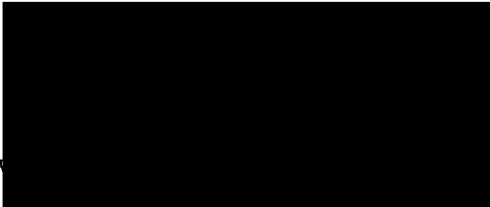
25X1A

These records would normally be sent to Irene for deposit, but she and I feel we will leave "as is" for the present time.

  
DDS Senior Records Management Officer

25X1A

APPROV

  
CIA Records Administration Officer

*29 Mar 71*  
Date

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

**SECRET**